

Program Cabinet Meeting Minutes
April 18, 2016

Members Present: Prill Zobel, Teresa Shaw, Lauri Morris, Dawn Lasater, Mona Gerig, Mary Frederick, Linda Stinson, Sue Shultz, Aaron Marchbank, Matt Gordon. Kathy Crawford, future member, recording minutes.

The meeting was called to order at 7:00 by Prill Zobel, who led in prayer. Members then introduced themselves. Mona brought a devotional message by sharing a Cherokee legend as well as Philippians 4:8.

The minutes of the March meeting were reviewed and approved with one correction: Add Stephanie to the Worship Committee.

The Easter events were reviewed and evaluated. Two suggestions were made for next year: Since there were worshipers in the balcony during the 10:00 service, we need to be sure that there are hymnals available. Also, plans for offering communion in the balcony need to be made. The early service was not well attended this year, but it is a special time for the Folk Musicians. The breakfast was good. Also of note: Stone Soup was given some Easter decorations. These will be stored in the closet with the Christmas decorations.

Evaluation of CDDC conversation from yesterday was summarized by Prill. The length of the lease was discussed at the Sunday meeting and the suggestions ranged from 1 to 5 years.

Motion: The CDDC lease will be for two years. The motion was seconded and passed unanimously. A recommendation will be forwarded to the Board: Program Cabinet recommends that the lease with the CDDC be changed from a one year lease to a two year lease.

Motion: Our agreement with CDDC does NOT need to include any demands for accountability other than they abide with the building use policies. Motion was seconded and passed unanimously.

Ministry Reports:

- [if !supportLists]1. [endif]No additional report from the Worship Committee
- [if !supportLists]2. [endif]Christian Education will meet this Wednesday.
- [if !supportLists]3. [endif]Elder/Deacon training is scheduled for May 15. There will be a planning meeting for this training on April 27.

Disciples House – continue to provide meals. There will be a revised job description for the resident advisor recommended to the Board.

Outreach and Hospitality – Linda reported the current information about the Belknap Retreat – 59 people are going, maybe more. All of the money is in. Expect that by the end of April, names of individuals in the groups will be distributed along with other information, schedule, etc.

Lyle Miller's memorial service will be at the end of April and both Linda and Sue want to be involved in the reception.

Global Missions – Lauri volunteered to coordinate.

[if !supportLists]1. [endif]Prill presented yesterday about her family's trip to Mexico. The presentation was well received.

[if !supportLists]2. [endif]May 15 – Matt will ask Aleita to give information about the CDDC. Dawn offered to make the introduction to the congregation on this Sunday.

[if !supportLists]3. [endif]June 19 – Susan will present about her involvement in Global Missions, specific topic not available at this time

[if !supportLists]4. [endif]July 17 – Matt will ask the Pastoral Care Center (PCC) to present the Mission Moment on July 17 (this is the Sunday that Matt will be out of town and they will fill the pulpit as well).

CDDC – no additional report. Dawn offered to prepare a written report about the CDDC quarterly (or more frequently, if needed) for inclusion in the Dispatch. The Cabinet thought this was a good way to increase communication between the congregation and the CDDC.

Stone Soup – Sue stated that overall everything is good. The Fan/Hood passed inspection. The grease trap needs to be cleaned.

West M – need representative. Sue will check with Trish Martin to see if she would do this. If she is not willing, Teresa will be FCC's representative.

Pastoral Counseling – Dawn will be our representative on their board.

Dates for Future Events:

May 14 – Saturday – Spring Cleaning

June 5 – Community Service Sunday

June 19 – Father's Day Care Show and Chili Feed

June 23-26 – Gathering at the River – Belknap

July 17 – All Church Picnic at the Stinson's

August 21 – Otter Beach – reserved. Albany FCC will not be involved this year. The suggestion was made that we include the youth and parents involved in the Ecumenical Youth Group.

eScript – Lauri volunteered to present as one of the Stewardship Moments, with laptops available after the service for people to sign up.

Summer Coffee House – it was recommended that during the summer this be outside in front of the church, weather permitting.

Craft Fair Income Suggestions: The two suggestions that were under discussion were to repave the back parking lot or to improve exterior lighting around the church building. There are many different lighting options, most relatively expensive. No comprehensive lighting plan has been developed. The repaving option has been explored, and bids received. The cost will probably be more than the amount expected to be cleared from the Craft Fair. The repaving job will need to be scheduled for mid-July due to weather issues.

Motion: Program Cabinet recommends that this year's (2016) internal project for use of the Craft Fair monies is repairing, paving, and striping the parking lot. Any remaining balance would come from PFI Capital. Passed unanimously.

VanGent Reception Evaluation: The Narthex location worked OK but McLean Hall works better for large receptions. Attached are suggestions for improvements of such events from Cherie Reynolds, church member present at the reception.

Community Conversation Evaluation:

Upgrade/Replace the sound system in McLean Hall

Provide childcare for congregational meetings.

Everyone thought that CDDC was a good project and will celebrate with them when the dream facility is found.

Lots of positive energy

General sense that communication within the congregation is needed about our involvement. Suggestion that our members who serve on other boards provide a report for the Dispatch, perhaps quarterly.

Dawn volunteered to be contacted with questions or concerns.

No Minister's Report

The meeting was adjourned, followed immediately by a tour of the exterior of the building, beginning in the front and including the back parking lot. Exterior lighting was evaluated for areas needing additional illumination and types of current fixtures. The suggestion was made that the House and Grounds committee be asked to develop a comprehensive lighting plan that could be implemented in phases.

Re: Van Gent Reception

The food table set up in the narthex was beautifully displayed and provided delicious food. Thanks.

Comments heard from out of town guest:

"It would be nice to have a place where we could sit at a table"

"Not an easy place to visit with others"

Observations from church members:

People stood in front of food and ate from the table.

Hard to hold drink and napkin with cookie and visit

Chairs lined up in a row do not invite conversation

McLean Hall makes a reception flow better and things are accessible. People can sit down. They seem to like to do this.

Space was not user friendly for this size of gathering.

Cherie Reynolds

FCC church member who was at reception

Comments and Feedback from "Community conversations" for Dispatch/Program

We shared lots of memories of how McLean Hall has been used. Some remembered activities were Willamette Valley School, Senior services, Girls Scouts, receptions (wedding, family, etc.), fun Halloween parties, square dancing, Sunday school classes, movie and game nights, fashion shows, staged plays, talent shows, Board meetings, and potlucks.

There was overwhelming support of CDDC; people feel it is a good program and we look forward to celebrating when their dream facility is located.

Several comments indicated a need for more communication between FCC and CDDC.

Folks wondered:

1. How does one get on a Board of CDDC, so that we can listen and learn and understand better?
2. If we have questions how do we get answers?
3. Folks had concern that McLean Hall and the bathrooms be left clean when CDDC left on Fridays.
4. Is there a code of conduct beyond the rules on the basement bulletin board? Who maintains discipline? What interventions are made?
5. What does it say in the CDDC lease about maintenance of our facilities and are those stipulations followed? The suggestion was made that CDDC take on the job of cleaning the carpet and bathroom more diligently and predictably.
6. People were happy and supportive of the program but there is a concern that the use of our facility may be long term. Folks said, "We want/need feed-back that assures us that they are working on their goals to get their own dream place."
7. Folks asked about the benefits that clients get. Some were listed in a report from Dawn Lasater, a current member of the CDDC board.

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Prill & Kathy