Policy 415 Health Reimbursement Arrangement

A minister or any other employee of First Christian Church, Corvallis, who has health insurance through the church, may have a Pre-Tax Health Reimbursement Arrangement administered by the Church. The maximum amount of the HRA Allowance will not exceed the annual deductible of the health insurance policy.

To claim reimbursement, the employee must:

1. Submit a Check/Reimbursement Request Form.
2. Attach dated receipts for payments for medical expenses (as defined by the IRS) which will not be paid by the employee's health insurance. It is not necessary to itemize the procedure and sensitive medical or financial information may be blacked out.

Any unused balance in the HRA Allowance reverts back to the General Fund at the end of the fiscal year. It is not carried forward or accumulative.

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